

**FEDERAL MEDICAL CENTRE, JALINGO, TARARA STATE.**

**P.M.B. 1061 JALINGO.**

**INVITATION TO TENDER FOR 2018 FGN CAPITAL PROJECT FEDERAL MEDICAL CENTRE, JALINGO, TARARA STATE.**

**(1) INTRODUCTION:**

The Federal Medical Centre, Jalingo in compliance with Public Procurement Act is desirous of engaging reputable, competent and qualified companies for the execution of her 2018 Capital Projects as follows:

Upgrading of 1.5km road within the hospital (CLOSED)	Lot 1
Procurement of Utility Vehicle	Lot 2
Procurement of Essential Medical Equipment	Lot 3
Lassa Fever Public campaign & controls	Lot 4
Medical outreach at Karim-Lamido Constituency of Taraba State	Lot 5
Free Medical Mission (2nd Round)	Lot 6
Free Medical Mission for Zing LGA	Lot 7

**(2) GENERAL ELIGIBILITY REQUIREMENTS**

- (a) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including Form CAC2 and CAC7;
- (b) Evidence of Company Income's Tax Clearance Certificate for the last three (3) years (2015, 2016 & 2017) valid till 31 December, 2018;
- (c) Evidence of current Pension Compliance Certificate valid till 31 December, 2018;
- (d) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31 December, 2018;

(e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31 December, 2018;

(f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 1/1/2019 or valid Certificate issued by BPP.

(g) Sworn Affidavit disclosing whether or not any officer of the relevant committees of the Federal Medical Centre, Jalingo or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder, that the company is not bankrupt, in receivership or under liquidation or involved in any litigation which can potentially affect the company's ability to effectively discharge their responsibility if engaged and to confirm that all information presented in its bid are true and correct in all particulars;

(h) Company's Audited Accounts for the last three (3) years – (2015, 2016 & 2017);

(i) Evidence of current licenses for all the Medical personnel involved e.g. Doctors, Pharmacist, Nurses, Laboratory Scientist etc must be attached (Lot 4 – 7).

(j) Evidence of financial capability to execute the project including Reference Letter from a reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed;

(k) Company Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications (in case of construction: COREN, QSRBN, ARCON, CORBON etc.);

(l) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;

(m) List of Plants/Equipment with proof of Ownership/Lease (where applicable);

(n) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (all the eligibility requirements are compulsory for each JV partner);

(o) For Motor Vehicle's procurement: "only companies included in the National Automotive Design and Development Council's approved list of local manufacturers of vehicles or their authorised representatives should bid for the procurement";

(p) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and

Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm

### **(3) COLLECTION OF TENDER MATERIAL**

Interested and qualified companies should collect relevant tender document from the office of the Head of Procurement RM1 Finance and Account Block, Federal Medical Centre, Jalingo, Taraba State upon the presentation of evidence of payment of a non-refundable Tender fee of N10,000 in favour of the Federal Medical Centre, Jalingo TSA Account..

**Note:** Interested bidders for Consultancy Services (Lot 4-7) are not expected to pay at this stage until when shortlisted for Request for Proposal (RfP)

### **(4) SUBMISSION OF TENDER DOCUMENTS**

Prospective bidders are to submit bid for each of the desired LOT, two (2) hard copies of the technical and financial bids with soft copy of financial bid only in MS Excel format, package separately in sealed envelopes and clearly marked as 'Technical Bid' or 'Financial Bid'. Thereafter, out the two sealed envelopes together in a bigger sealed envelope addressed to:

**The Medical Director,**

**Federal Medical Centre,**

**Jalingo, Taraba State**

Furthermore, the reverses of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Box in the above address **not later than 12:00Noon, Monday, 29 October, 2018**. Expression of Interest (EOI) submission **closes on 12:00Noon, Monday, 8 October, 2018**.

### **(6) OPENING OF BID**

(a) Expression of Interest will be opened **at 12:00Noon, Monday, 8 October, 2018** at the board room of the medical Director, FMC Jalingo.

(b) The technical bids will be opened immediately after the deadline for submission **12:00Noon, Monday, 29 October, 2018** at the board room of the Medical Director, FMC Jalingo in the presence of bidders or their representatives, while the Financial bids will be kept unopened. Please, ensure that you sign the Bid Submission Register in the office of the Medical Director, as the Hospital will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the:

The Head of Procurement, Federal Medical Centre, Jalingo, Taraba State. P.M.B 1067, Zaria on  
(xxxxx state valid email address)

**ADDITIONAL INFORMATION:**

- (a) Any bid submitted later than the deadline for the submission of bids will not be accepted.
- (b) Any fake unverifiable document/certificate shall be submitted to relevant prosecuting bodies for further action after due diligence.
- (c) This invitation shall not be construed for any form of commitment from the centre in favour of any company.
- (d) Bidders that does not adhere to instruction shall risk been disqualified from any of the process
- (e) No company should bid for more than One Lot.
- (f) The Federal Medical Centre, Jalingo reserves the right to invoke any provision of the public procurement Act 2017 without incurring any liability to the bidders.

**SIGNED:**

**MANAGEMENT**

**FEDERAL MEDICAL CENTRE, JALINGO**